

**The Vestry of Calvary Episcopal Church
Meeting Minutes
Aug 8th, 2023**

Term Expires:

January 2024

Philip Zanghi, Sr. Warden
Marian Briscoe
Brandon Campbell
Meagan Milford

January 2025

Fred Steinkamp, Jr. Warden
Greg Bethke
Rick Lane
Debbie Pohler

January 2026

John Bradshaw
David Cook
Oscar Lozano
Sonia McGrath

Ex-officio members

Scott McLemore, *Treasurer*
Kathy Haley, *Clerk*
Bill Daw, *Chancellor*

Nancy Wilkes, *Deacon*
Jeremy Bradley, *Curate*
Ralph Morgan, *Rector*

Vestry Members Absent: Marian Briscoe, Greg Bethke, John Bradshaw

The meeting opened in prayer by Fr. Ralph at 6:38pm.

Formation

1. Devotion – Brandon gave the devotional.
2. Vision – review/edit proposed goals.
Reviewed the smart goal ideas discussed at July's meeting and reviewed some potential goals from those ideas. It was proposed to have a longer brain-storming session to determine Calvary's vision. The next several Vestry meetings will replace the Vestry retreat and time will be spent brainstorming and visioning.

Information

3. Highlights of reports as presented - Please see the attached Rector's report.
No additional highlights on the other submitted reports.

Action review

4. Review action status from previous minutes.

Discussion

5. Update on Foundation repair project, funding, and scoping: The scope of Phase II was approved at the last meeting. There are some long lead items that need to be placed now. The long lead items are listed in the submitted report. If these actions are taken, then we are committed to this portion of the scope of the project.
6. Any other discussion – no other discussion.

Decisions

7. Approve minutes from previous meeting: A motion to accept the minutes of the July 18th vestry meeting was made by Brandon and seconded by Sonia. The motion passed.
8. Any other votes as needed:
A motion to approve the funds to be paid for the long lead items for the organ pipes and the mock lighting as presented in the August, 2023 Sanctuary Renovation Summary Report was made by Fred and seconded by Meagan. The motion passed.

Closing

9. Closing prayer
10. Adjournment at 8:00 pm.

Calendar

https://www.calvaryrichmond.org/page/ca_events

Sep 19th - Next Vestry Meeting (Rick/Debbie) devotion)

Action Items

- Parish wide communication letter giving an update on the renovation project. – Philip to prepare, Vestry to review.
- Vestry members to think of church members for the 2023 vestry election. Submit names to Fr. Ralph – Vestry.
- Provide an estimate on the timing of when the Sanctuary roof needs to be replaced - Philip.

Completed Action Items

- ✓ Parish wide communication letter giving an update on the capital campaign. – Fr. Ralph
- ✓ Continue discussion on moving Saturday evening's worship service to Sunday evening. - Vestry

Rector's Report for August — 2023

- Kay Hardee is taking a leave of absence for 6 months
- I have hired Holly Bradshaw to fill her position
- Kay has agreed that if after the 6 months, Holly would like to continue, she will fully resign and become a volunteer. Right now, Kay has her hands full taking care of Roger
- School security is a big topic of discussion right now. They have put a protection on most of the glass doors. We will begin locking the two sets of double doors next week. If you have a key, please don't use it to come in any door except the front door to the living room during school hours. It is for the safety of our students and setting a good standard for all adults entering the building. YOU MUST have a name badge if you are in the building during school hours.
- You are welcome to come to chapel any day of the week but you will need that badge from either the school front office or our front desk if we have someone volunteering that day. Ours doesn't usually get here until 9:00am.
- I will be on vacation from September 5th through the 18th of September. Terri and I are going to Germany on a River Cruise
- Because of my trip the vestry meeting will be held a week later on September 19th